



## MEETINGS, CONFERENCES AND SPECIAL EVENT KIT 2011/2012

Mercure Dunedin

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Mercure Dunedin has a team of experienced conference and event sales executives take the hassle out of arranging any type of function. From planning to delivery, all aspects are covered leaving the organiser to focus on the task of putting together a memorable event. The dedicated staff on-site are renowned for their excellent service and pride themselves on making every event both successful and enjoyable.

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## HOTEL OVERVIEW

### LOCATION

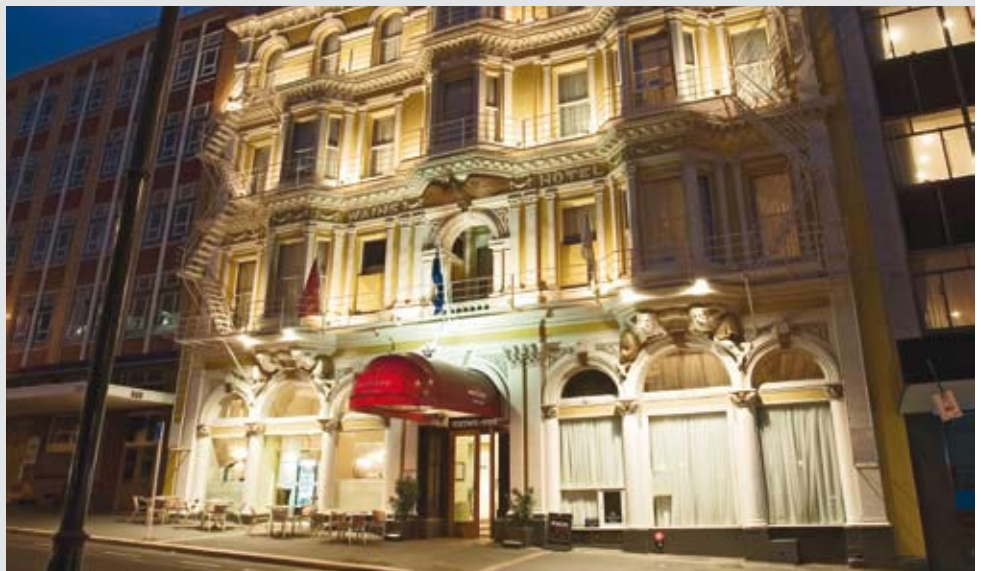
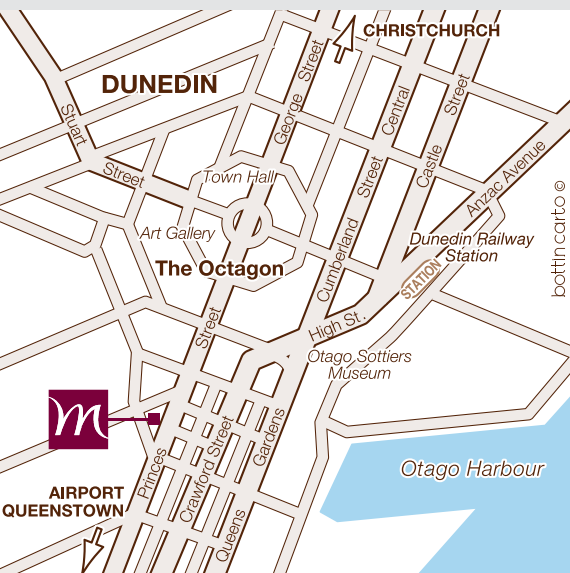
Mercure Dunedin is centrally located on Princes Street, just a short walk from the Octagon, Casino and the city's dynamic shopping precinct with excellent access to shops, cafes, restaurants and local attractions. Mercure Dunedin offers 50 modern accommodation rooms, valet car parking and 24 hour room service.

### CONFERENCE FACILITIES

This heritage listed boutique hotel has been restored back to its Victorian elegance; fully equipped with the hotel facilities that you would expect from an international standard hotel and conference facilities for up to 150 delegates.

### FOOD & BEVERAGE

Relish, our stylish, funky restaurant and bar offering contemporary cuisine from local Otago produce and a selection of local and international wines.



## HOTEL HISTORY

The hotel dates back to July 1862 when the Moir's Family Hotel was opened on Manse Street. Job Wain then purchased the hotel from Andrew Moir in 1864 and renamed it Wains Hotel. In 1878 a Dunedin architectural firm re-designed the hotel at a cost of £7,855 12s, and the result is what we see today - five stories on Princes Street and three on Manse Street.

Since the 1870's, it has been a meeting place for many groups and societies, and Dunedin's first press club occupied a suite of rooms setting up a library and social room for local editors and reporters.

The hotel has gone through many changes, owners and licensees since its beginning, including a time during the 1970's when Dominion Brewers owned the hotel. It is now owned by Grand Wains Hotel Limited and managed by Accor as the Mercure Dunedin.

The unique sculptures that adorn the front of the hotel are carved from Oamaru stone. On the right are Neptune, the king of the sea, and a mermaid, and on the left are believed to be Neptune's offspring, Pelias and Neleus. Between these figures are the Prince of Wales feathers inscribed with the words Qui Va La (Who goes there?). Further up, just beneath the first floor balcony where the Queen waved to crowds during her 1953 New Zealand visit, is a magnificently carved eagle with it's wings spread in flight. The sculptures are attributed to Louis John Godfrey, the master carver brought to New Zealand by William Larnach to work on Larnach Castle in the 1870's.



## MERCURE MEETING COMMITMENTS

At Mercure we look after everything, even the environment, as all Mercure Meetings are Carbon Neutral. We also care about conference delegates and provide deliciously healthy food to keep everyone energised for longer. Plus our meetings expertise means that your meetings are always a success.

Mercure hotels are located in all major centres around New Zealand with a range of conference facilities to suit all requirements.

### CARBON NEUTRAL MEETINGS

- Your Mercure meeting will be Carbon Neutral
- We offset the greenhouse gases produced during the meeting by funding efficient energy sources through the Carbon Reduction Institute
- We will fund the cost of the offsets and do not pass them on to you
- Our hotels follow Accor's global environmental charter with 65 priority actions identified to reduce energy and water consumption and improve waste management and recycling

### PROFESSIONAL AND PERSONAL SERVICE

- You have a single point of contact – with dedicated meetings staff to take care of all aspects of your booking
- We respond to your enquiry the very same day
- We tailor a solution to suit your requirements
- We provide instant contact should you need assistance during your meeting

### TECHNOLOGY

- Conference rooms with High Speed Internet access
- Professional AV equipment that works
- Phones provided in each room for instant contact to meetings staff

### MEETINGS FACILITIES

- Well equipped meeting rooms with flexible configurations to suit all requirements – from small meetings to larger events

### DELICIOUS AND HEALTHY FOOD

- Our menus and conference room refreshments are designed to be both indulgent and healthy
- Healthy food = healthy minds, so we keep this in mind to ensure the most positive outcomes for your meetings

[www.mercuremeetings.co.nz](http://www.mercuremeetings.co.nz)



## CONFERENCE ROOMS AND CAPACITIES

### Conference Rooms

The Bracken Room, equipped with an in-house sound system and fully air-conditioned, offers a modern class to your event. Heritage listed stained glass windows that will provide your event with that heritage charm complement the Chancellor Room, also fitted with an in-house sound system and fully air-conditioned or relax under the Victorian elegance of the amazing Chandelier in the Chancellor lounge.

### Conference Room Capacities

room name	u-shape	classroom	theatre	banquet	cocktail
The Bracken Room	30	38	60	40	90
The Chancellor Lounge	21	27	50	40	90
The Chancellor Room	60	72	150	120	200

### ROOM HIRE

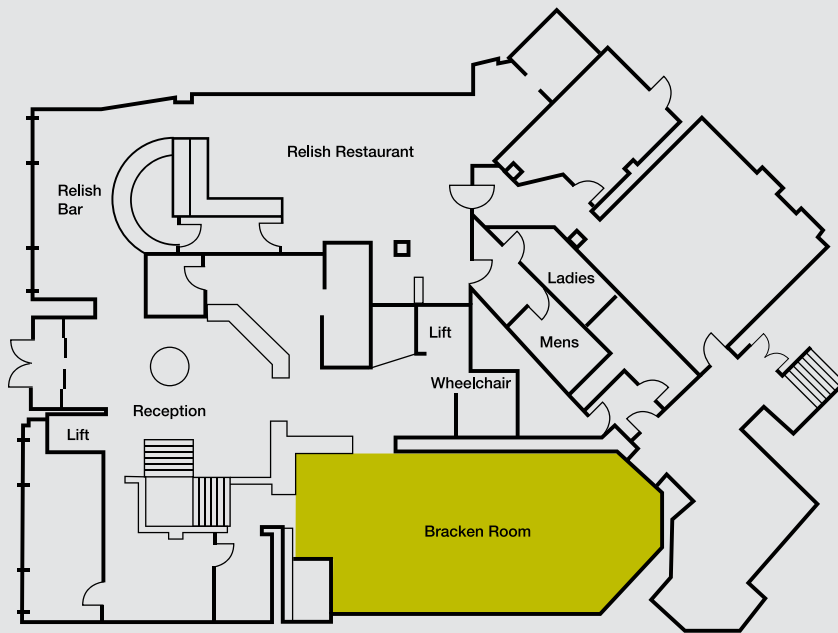
room name	Half Day Hire	Full Day Hire
The Bracken Room	150	250
The Chancellor Lounge	200	300
The Chancellor Room	200	400
The Chancellor Lounge & Room	300	500

All prices are based on per room per day.

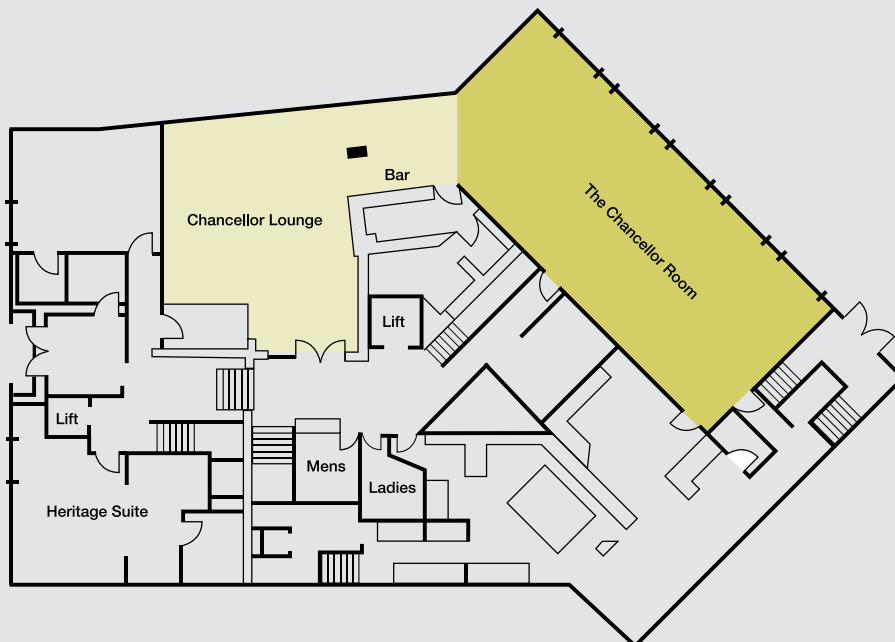
## CONFERENCE ROOMS AND CAPACITIES

### FLOOR PLANS

#### Ground Floor



#### Level 1



## DAY CONFERENCE PACKAGES

— FROM \$45 PER PERSON

### STANDARD MY MEETING PACKAGE A \$49.00

per delegate per day. Minimum of 15 people.

- Conference room hire and set-up
- Mercure conference pads and pens
- Static whiteboard, flipchart and screen
- Tea and coffee on arrival
- Morning tea
- Buffet lunch
- Afternoon tea
- Water and wrapped mints

### HALF DAY MY MEETING PACKAGE B \$45.00

per delegate per day. Minimum of 15 people.

- Conference room hire and set-up
- Mercure conference pads and pens
- Static whiteboard, flipchart and screen
- Tea and coffee on arrival
- Morning tea or afternoon tea
- Buffet lunch
- Water and wrapped mints

### HALF DAY MY MEETING PACKAGE C \$35.00

per delegate per day. Minimum of 15 people.

- Conference room hire and set-up
- Mercure conference pads and pens
- Static whiteboard, flipchart and screen
- Tea and coffee on arrival
- Morning tea or afternoon tea
- Water and wrapped mints

## AUDIO VISUAL EQUIPMENT

### AUDIO VISUAL EQUIPMENT

All conference rooms come complete with complimentary iced water, wrapped mints, Mercure conference pads and pens.

The following equipment is available for hire.

Data projector & screen	\$260
DVD player only	\$40
Flipchart	\$20
In-house PA system with lapel or handheld microphone	\$100
Overhead projector	\$40
Screen only	\$40
Television & DVD player	\$60
Television & video player	\$60
Television only	\$40
Video player only	\$40
Whiteboard	Complimentary

All prices are based on per item per day and are subject to change without notice. All prices are for the Mercure Dunedin's equipment only. We are happy to supply a quotation for any other equipment requirements you may have.

### INTERNET PACKAGE \$80

- High speed internet
- 24hr connection
- Unlimited users
- Wireless or fixed connected.

## MENU OPTIONS



### BREAKFAST MENUS

#### FULL COOKED BUFFET BREAKFAST \$25

per delegate. Minimum of 10 people.

- Bacon
- Scrambled eggs
- Sausages
- Hash browns
- Tomatoes
- Mushrooms
- Baked beans
- Cereals and fruits
- Toast and spreads
- Tea, coffee and juice

#### CONTINENTAL BUFFET BREAKFAST \$20

per delegate. Minimum of 10 people.

- Cereals and fruits
- Toast and spreads
- Croissants and Danishes
- Toasted muesli
- Yoghurt and fruit salad
- Tea, coffee and juice

#### BREAKFAST ON THE RUN \$19

per delegate. Boxed breakfast. Minimum of 10 people.

- Fresh pastry
- Orange juice
- Bacon and egg filled croissant
- Piece of whole fruit
- Muffin of the day
- Chocolate bar

## MENU OPTIONS

## COFFEE BREAKS

## ON ARRIVAL

\$4.00 per person - Freshly brewed coffee and a selection of teas

\$5.00 per person - Freshly brewed coffee, a selection of teas and orange juice

## MORNING AND AFTERNOON TEA

\$8.00 per person - Freshly brewed coffee, a selection of teas and orange juice plus select one of the following

\$12.00 per person - - Freshly brewed coffee, a selection of teas and orange juice plus select two of the following

## Sweets

- Scones with cream and jam
- Lemon slice
- Freshly baked sweet muffins
- Assortment of biscuits

## Savoury

- Mini vegetarian quiches
- Selection of savouries
- Baked savoury muffins
- Fresh tortilla wraps
- Pita pizza bites

## Healthy

- Vegetable sticks and hummus
- Sliced seasonal fruit
- Mixed nuts and dried fruits

## MENU OPTIONS

**LIGHT LUNCH OPTION \$18**

per person

Please choose 2 savoury and 1 sweet item from the following menu:

**SAVOURY**

- Smoked chicken and rocket bagels
- Tomato, salami and mozzarella pita pizza
- Bacon and egg pie
- Ham, cheese and salad filled croissants
- Roast vegetable quiche
- Selection of ciabatta sandwiches
- Beef and salad tortilla wraps
- Chicken baguette with rocket and aioli
- Selection of bruschetta with tomato and red onion salsa

**SWEET**

- Today's slice
- Carrot cake
- Chocolate fudge brownie
- Banana cake
- Cut fruit platter

## MENU OPTIONS

## COCKTAIL PARTY FOOD AND CANAPÉS

3 items \$15.00 per person

4 items \$19.00 per person

5 items \$22.00 per person

## CHILLED SELECTIONS

- Peppered chicken liver pate on toasted croutes with quince paste
- Goats' cheese crostini with roasted red capsicum and coriander oil
- Akaroa smoked salmon blini with citrus cream cheese
- Garlic king prawn skewers, cherry tomato with lemon aioli
- Rare beef on toasted croutes with pickle and mustard

## HOT SELECTIONS

- Caramelised onion and goats' cheese filo tarts
- Herb crusted green lipped mussels in the half shell
- Mini samosas with warm satay sauce
- Salt and pepper squid with aioli
- Spicy fish cakes with Thai dipping sauce



## DINNER MENUS

**BUFFET DINNER MENUS**

Minimum of 50 guests

Option 1: Choice of 3 salads, 3 mains, 3 sides and 3 desserts	\$70.00 per person
Option 2: Choice of 4 salads, 4 mains, 4 sides and 4 desserts	\$85.00 per person

Additional surcharges may apply to some items

**ON EACH TABLE, PRIOR TO ARRIVAL**

- Fresh baked breads and assorted spreads
- Deli meats and cheeses (additional \$7.50pp)

**SOUP**

- Chef's soup of the day
- Seafood chowder (additional \$5.00pp)

**SALADS**

- Coleslaw
- Classic potato and herb salad
- Green salad
- Couscous and roast vegetable
- Greek salad
- Caesar salad

**MAINS**

- Roast beef rump with mustard, rosemary crust and pan jus
- Garlic and herb coated chicken breast with Italian tomato sauce
- Fresh baked fish of the day with creamy white wine sauce
- Braised beef and mushroom ragout
- Roast chicken with sage and onion stuffing
- Roast leg of lamb with mint sauce and thyme jus
- Roast pork with crackling and apple sauce
- Smoked fish pie with herb crust (additional \$5.00pp)
- Roast ham off the bone with apple sauce (additional \$5.00pp)
- Grilled salmon fillet with ginger, coriander and lime (additional \$7.50pp)

**SIDES**

- Roasted potatoes
- Seasonal vegetables tossed with garlic infused olive oil or herb butter
- Jasmine rice
- Gourmet potatoes with mint butter
- Fragrant rice pilaf with light Indian spices
- Roasted seasonal root vegetables
- Asian rice noodles



## DINNER MENUS

**BUFFET DINNER MENUS (CONTINUED)**

Minimum of 50 guests

**DESSERTS**

- Individual chocolate mousse
- Individual berry mousse
- Mini pavlova with citrus cream
- Chocolate mud cake with chocolate ganache
- Chef's selection of cheesecake
- Sticky date pudding with caramel sauce
- Fresh cut fruit platters
- Individual lemon tart with lemon mousse
- Individual tiramisu pie
- Brandy snaps with coffee mousse
- Fresh daily crumble and custard
- Black forest gateau (additional \$5.00per person)

## MENU OPTIONS

## SET DINNER MENUS

Minimum of 90 guests

\$90.00 per person: To be ordered on the night or pre-ordered

\$85.00 per person: Alternate drop of 2 x each course  
(optional: choice of 2 option buffet)

## STARTERS

Chef's daily soup, plus your choice of 1 of the following:

- Goats' cheese and roast beetroot, baby spinach, balsamic dressing
- Peppered chicken liver pate, toasted sourdough, roast peach chutney
- Crab and avocado terrine, cress salad, tomato dressing
- Hot smoked salmon, watercress, new potatoes, grapefruit dressing
- Salt and pepper squid, Asian slaw, aioli

## MAINS

Chef's vegetarian creation, plus your choice of 2 of the following:

- Crispy skin chicken, sage roasted vegetables, balsamic jus
- Mustard crusted beef sirloin, scalloped potatoes, roast field mushroom, thyme jus
- Fillet of salmon, spring onion crushed new potatoes, baby spinach, salsa verde
- Herb rubbed lamb rump, kumara puree, mustard jus
- Roasted blue cod, chive mash, lime and dill beurre blanc

## DESSERTS

Choice of 3 option dessert buffet or 2 of the following:

- Warm chocolate brownie, vanilla ice cream
- Mini pavlova, sweetened cream, berry compote
- Tiramisu, strawberry compote
- Warm sticky date pudding, caramel sauce, vanilla ice cream
- Lemon meringue pie, vanilla anglaise
- Chef's selection of cheesecake



## MENU OPTIONS

## PLATTERS

**ASIAN PLATTER \$85.00**

for 10 guests

- Mini dim sims
- Vegetable spring rolls
- Pork wontons
- Crispy chicken wings with dipping sauce
- Korean fried dumplings

**SEAFOOD PLATTER \$95.00**

for 10 guests

- Tempura fish bites
- Salt and pepper squid
- Pickled mussels
- Fried prawn twisters
- Smoked fish mousse with crostini

**ANTIPASTO PLATTER \$95.00**

for 10 guests

- Selection of cheeses
- Deli meats
- Pickles
- Breads
- Dips
- Crackers

**SANDWICH PLATTER \$65.00**

for 10 guests

- Selection of filled tortilla rounds
- Fresh sandwiches
- Filled rolls
- Breads

**MIXED PLATTER \$75.00**

for 10 guests

- Selection of savouries
- Fries with wedges
- Mini hotdogs
- Chicken nuggets

**CHIP AND DIP PLATTER \$35.00**

for 10 guests

- Vegetable crudité
- Corn chips
- Hummus
- Tomato salsa



## ACCOMMODATION & FACILITIES



### ACCOMMODATION

Mercure Dunedin offers 50 modern accommodation rooms. All rooms feature minibar, tea and coffee making facilities, Sky TV, flat screen television, in room safe, iron and ironing board, direct dial telephone and high speed broadband facilities.

### HOTEL FACILITIES

- 24 hour reception
- Restaurant and bar
- 24 hour room service
- Wireless Internet access
- Business Centre
- Tour Desk
- Valet parking
- Laundry and dry-cleaning facilities
- Non smoking hotel

## CONTACT DETAILS

### Mercure Dunedin

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Dunedin 9016, New Zealand

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events@mercuredunedin.co.nz

Website [www.mercure.com](http://www.mercure.com)

